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James A. Carder
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MEMORANDUM

TO: State Agencies
FROM: Mark A. Kaiser
DATE: November 20, 2002
RE: Fixed Assets P&P Update

The Fixed Assets section of the SAM II Financial Policies and Procedures has been updated and posted to the Intra-Net.

Please notify the appropriate staff in your agency concerning this update.

If you have any questions, please call Michelle Cassidy at 751-0339.